



Wickedly Whiting

2024 Food Vendor Application

October 4th 5:00PM-11:00PM & October 5th 11:00AM-11:00PM

Organized by the Whiting-Robertsdale Chamber of Commerce

1417 119th Street Whiting, IN 46394

219.659.0292 - wrchamber@wrchamber.com

Thank you for your interest in Wickedly Whiting! Wickedly Whiting is the Region's Largest Halloween Festival. We're thrilled that you want to join in on the fun! We encourage all vendors to participate in this year's event by decorating your space and/or offering a themed food or beverage item. Please read the application carefully.

Fees

- Space sizes and prices are listed below
 - 10'x15' = \$250.00 / 10'x30' = \$350.00
- Each Food Vendor space will include (1) 110v electric line. If you require a 220v line, you must indicate this on the application. 220v lines are limited and will be available on a first come first served basis. Additional lines may be purchased as follows:
 - additional 110v lines = \$10.00 per line / 220v line = \$25.00 per line

Set Up

- Set up is Thursday, October 3rd at 5:00-9:00PM. You can also set up after 9:00AM on Friday, October 4th. Set-up must be complete with all vehicles off the street by 3:00pm Friday, October 4th.
- Enter the festival area on the west side of 119th Street. Take Indianapolis Boulevard to 119th Street. Go east on 119th Street to the festival entrance. Do not enter the festival ground from New York Avenue.
- Check-in at the Whiting-Robertsdale Chamber of Commerce (1417 119th Street) to receive your parking pass and directions to your booth location.

Parking

- Vendors will have a designated parking area. Some parking lots located along or near 119th Street are privately owned. Owners of these lots have had vendors towed from these lots in the past. The WRCOOC will not reimburse vendors any towing charges that may be incurred if parked in a non-designated area.

Booth Space

- You are limited to selling only those items listed on your application. Under no circumstance may you sell additional items from your booth unless approved by the WRCOOC prior to the fest.
- You must sell your items within your booth space. You may not sell, give away, or sample your items at another location.
- We encourage you to have fun with our theme. Decorating your booth or truck will add to the fun of the festival and may draw more people for sale.
- Each vendor is responsible for their own tents, electrical cords, and lights. The WRCOOC will not provide any of these items.
- Your booth space will be assigned to you. Last minute space reassignment may be necessary.
- It is your responsibility to keep your space clean. Excessive stains on the concrete, an unclean space or garbage left behind after the fest can result in additional charges up to \$200 based on assessment of the area.
- All participants agree that they will remain on site during the advertised festival hours. Any early departure without prior committee approval is prohibited.
- Tents must be weighted down at all corner by sand bags, concrete blocks, or other form of temporary weight.
- Hand sanitizer must be available and visible for customer use.



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Insurance and Health Department Certifications

- Prior to festival setup you must have in your possession a Health Permit certificate from the Lake County Indiana Health Department.
- Each vendor is required to provide the Chamber with a Certificate of Insurance for Comprehensive General Liability with a minimum of \$1,000,000.00 (one million dollars) coverage naming the Whiting-Robertsdale Chamber of Commerce and the City of Whiting as additional insured.
- The liability certificate must accompany your application and a copy of the health certificate must be submitted prior to festival setup.
- Vendors will not be permitted to set up without these documents. Please be ready to show proof upon entry to the fest.

Application, Payment, and Refunds

- The Whiting-Robertsdale Chamber of Commerce has the right to refuse any application.
- Application is due by August 2nd. Proper documentation, liability insurance and Lake County Indiana health permit (if selling food items) will be required upon approval of your application.
- 50% payment is due with the application. The remaining balance must be paid by September 6th. Any vendors with unpaid balances will not be permitted to set up their booth space until the balance is resolved.
- There are no refunds due to inclement weather. There is no rain date for the fest.

Please return your application to:
Whiting-Robertsdale Chamber of Commerce
Attn: Wickedly Whiting Committee
1417 119th Street
Whiting IN 46394

Questions may be sent to: wrchamber@wrchamber.com or call 219-659-0292

Wickedly yours,

The Wickedly Whiting Committee
Whiting-Robertsdale Chamber of Commerce





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Contact Information

Name: _____ Business Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Email: _____ Phone: _____ Cell: _____

Electric: *(1) 110v line included in booth space fee.

number of additional 110v lines needed ____ x **\$10** per 110v line = _____

number of 220v lines needed _____ x **\$25** per 110v line = _____

Booth Space:

number of 10'x15' space/s needed _____ x **\$250** per space = _____

number of 10'x30' space/s needed _____ x **\$350** per space = _____

Fees:

Total electric Fees.....\$ _____

Total Booth Space Fees.....\$ _____

Total Due.....\$ _____

50% Deposit to be sent with application: \$ _____

Event Menu Items: _____

Please return this application with your certificate of liability insurance, and your 50% deposit. *Your Lake County Health Permit will be requested upon acceptance into the festival.

I agree to the rules, regulations, and procedures of Wickedly Whiting set forth by The Whiting Robertsdale Chamber of Commerce and the City of Whiting.

Signature: _____ Date: _____