



Wickedly Whiting

2024 Craft/Specialty Vendor Application

October 4th 5:00PM-11:00PM & October 5th 11:00AM-11:00PM

Organized by the Whiting-Robertsdale Chamber of Commerce

1417 119th Street Whiting, IN 46394

219.659.0292 - wrchamber@wrchamber.com

Thank you for your interest in Wickedly Whiting! Wickedly Whiting is the Region's Largest Halloween Festival. We're thrilled that you want to join in on the fun! We encourage all vendors to participate in this year's event by decorating your space. Horror, Spooky, Oddities, or Halloween themed items are required to be considered as a vendor for this event. Please read the application carefully.

Fees

- Specialty Vendor spaces are sold in 10'X10' sections. Each section is priced at \$150.00
- \$150 vendor fee includes 10'x10' space and (1) 110v line for power. Additional 110v lines are \$10 each

Set Up

- Set up is Thursday, October 3rd at 5:00-9:00PM. You can also set up after 9:00AM on Friday, October 4th. Set-up must be complete with all vehicles off the street by 3:00pm Friday, October 4th.
- Enter the festival area on the west side of 119th Street. Take Indianapolis Boulevard to 119th Street. Go east on 119th Street to the festival entrance. Do not enter the festival area from New York Avenue.
- Check-in at the Whiting-Robertsdale Chamber of Commerce (1417 119th Street) to receive your parking pass and directions to your booth location.

Parking

- Vendors will have a designated parking area. Some parking lots located along or near 119th Street are privately owned. Owners of these lots have had vendors towed from these lots in the past. The Whiting-Robertsdale Chamber of Commerce will not reimburse vendors any towing charges that may be incurred if parked in a non-designated area.

Booth Space

- You are limited to selling only those items listed on your application. Under no circumstance may you sell additional items from your booth unless approved by the WRCC prior to the fest.
- You must sell your items within your booth space. You may not sell, give away, or sample your items at another location.
- We encourage you to have fun with our theme. Decorating your booth or truck will add to the fun of the festival and may draw more people for sale.
- Each vendor is responsible for their own tents, electrical cords, and lights. The WRCC will not provide any of these items.
- Your booth space will be assigned to you. Last minute space reassignment may be necessary.
- It is your responsibility to keep your space clean. Excessive stains on the concrete, an unclean space, or garbage left behind after the fest can result in additional charges up to \$200.00 (two hundred dollars) based on assessment of the area.
- All participants agree that they will remain on site during the advertised festival hours. Any early departure without prior committee approval is prohibited.
- Tents must be weighted down at all corner by sand bags, concrete blocks, or other form of temporary weight.
- Hand sanitizer must be available and visible for customer use.



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Insurance and Health Department Certifications (to submit upon vendor application approval)

- Vendors selling edible items must provide the Chamber with a Certificate of Insurance for Comprehensive General Liability with a minimum of \$1,000,000.00 (one million dollars) coverage naming the Whiting-Robertsdale Chamber of Commerce and the City of Whiting as additional insured.
- If you are selling edible goods, you must obtain a Health Permit from the Lake County Health Department.

Application, Payment, and Refunds

- The Whiting-Robertsdale Chamber of Commerce has the right to refuse any application.
- Application is due August 2nd. Proper documentation, Liability insurance and Lake County Indiana health permit (if selling food items) must also be included.
- 50% payment is due with the application in the form of a check, money order, or hand delivered cash. The remaining balance must be paid by September 6th. Any vendors with unpaid balances will not be permitted to set up their booth space until the balance is resolved.
- There are no refunds due to inclement weather. There is no rain date for the fest.

Please return your application to:

Whiting-Robertsdale Chamber of Commerce

Attn: Wickedly Whiting Committee

1417 119th Street

Whiting IN 46394

Questions may be sent to: wrchamber@wrchamber.com or call 219-659-0292

Wickedly yours,

The Wickedly Whiting Committee

Whiting-Robertsdale Chamber of Commerce





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Contact Information

Name: _____ Business Name: _____

Address: _____ City: _____ State: _____ Zip: _____

Email: _____ Phone: _____ Cell: _____

Electric: 110v lines (one 110v line included with 10'x10' space)

number of additional lines needed _____ x **\$10** per 110v line = _____
total for electric

Booth Space: 10'x10'

number of spaces needed _____ x **\$150** per space = _____
total for Booth space

Fees:

Total additional electric Fees.....\$ _____

Total Booth Space Fees.....\$ _____

Total Due.....\$ _____

50% Deposit to be sent with application: \$ _____

List of items for sale:

Please return this application with photos of your products/wears and your 50% deposit.

I agree to the rules, regulations, and procedures of Wickedly Whiting set forth by The Whiting Robertsdale Chamber of Commerce and the City of Whiting.

Signature: _____ Date: _____